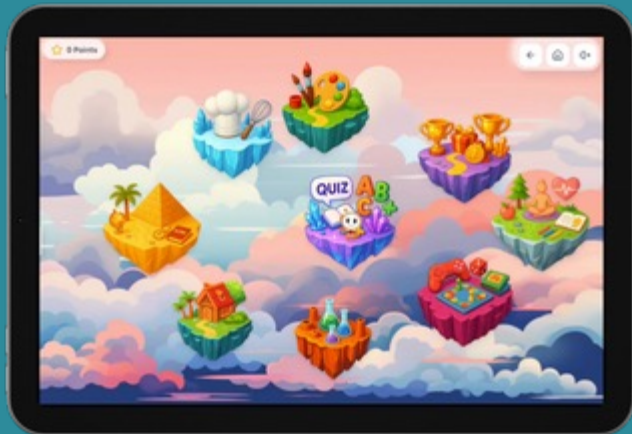


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Staying Safe and Working Together Online - Foundation–Year 2

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STOP, THINK, ASK, SHARE



STOP

Pause before you tap.



THINK

Is it kind? Is it safe?



ASK

Ask a trusted adult if you are unsure.



SHARE

Share only what is safe.



KEEP PRIVATE: real passwords, home address, phone number, full name and photo.

KIND ONLINE TEAMWORK



TAKE TURNS

Everyone gets a go.



LISTEN

Read or hear each idea.



BE KIND

Use helpful words.



ASK FIRST

Check before changing someone else's work.



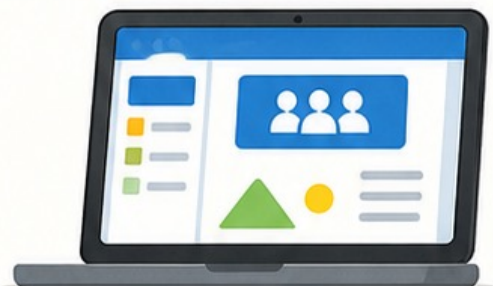
HELP

Solve problems together.



KEEP IT SAFE

Use only the class space chosen by your teacher.

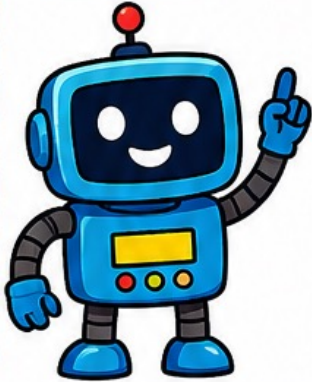




ALGORITHM



ACTION CHALLENGE



1. Choose 6 action cards.
2. Put the cards in order.
3. Add one REPEAT card.
4. One teammate follows the algorithm.
5. Debug any step that is unclear.



PREVIEW

1

2

3

4

5

6

REPEAT ___ TIMES

DEBUG NOTES



CLAP TWICE



TURN AROUND



TAKE ONE STEP



WAVE



TOUCH YOUR SHOULDERS



SIT DOWN



STAND UP



SMILE



REACH UP



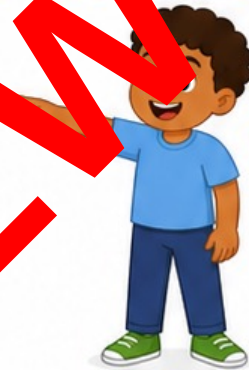
**TAP YOUR KNEES
THREE TIMES**



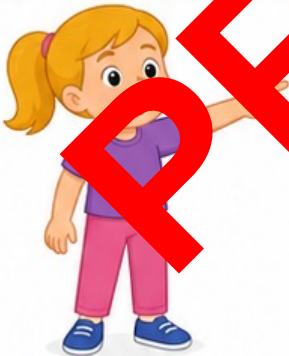
HOP ONCE



POINT LEFT



POINT RIGHT



SAY HELLO



MARCH FOUR STEPS



FREEZE





SAFE SHARE SORTING GAME



Place each card where it belongs.



SAFE TO SHARE



ASK A TRUSTED ADULT



KEEP PRIVATE

PREVIEW

My favourite colour



My favourite food



A classroom nickname



A game I like



My full name



My photo



My school name



My home address



My real password



My phone number



My birthday



My pet's name



A drawing I made



My class project

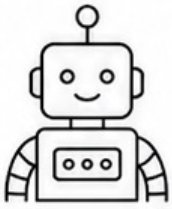


A message from a stranger



My location right now





DRAW THE ALGORITHM - ROBOT



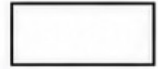
Name: _____



Follow each step. Draw in the large space.



1. Draw a large rectangle for the body.



2. Add a square above it for the head.



3. Add two circle eyes and one line mouth.



4. Add two rectangle arms and two legs.



5. Add three buttons in a row.



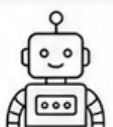
6. Add one special robot tool.



PREVIEW

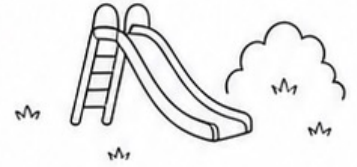


CHECK: Did you follow every step in order?



DRAW THE ALGORITHM - PLAYGROUND

Name: _____



➔ Follow each step. Draw in the large space.

1. ➔ Draw a long line for the ground.
2. ➔ Add a slide on the left.
3. ➔ Add two swings in the middle.
4. ➔ Add a climbing frame on the right.
5. ➔ Draw a path connecting all three.
6. ➔ Add one safety sign.

PREVIEW



CHECK: Can a partner follow your picture to check the steps?



CREATE YOUR OWN DRAWING ALGORITHM

Name: _____



Plan a picture. Write or draw the steps. Ask a partner to test them.

PLAN

What will your picture show?



STEPS

Write or draw one action in each box.

1

2

3



4

5

6



DECISION

If _____, then _____.



REPEAT

Repeat step _____, _____ times.



TEST WITH A PARTNER

What worked?



What will you improve?

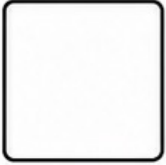


SEQUENCE IT! MORNING ROUTINE



Name: _____

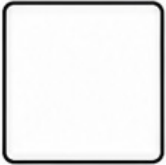
Write 1 to 6 to put the routine in order.



Pack my school bag



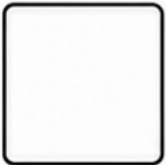
Wake up



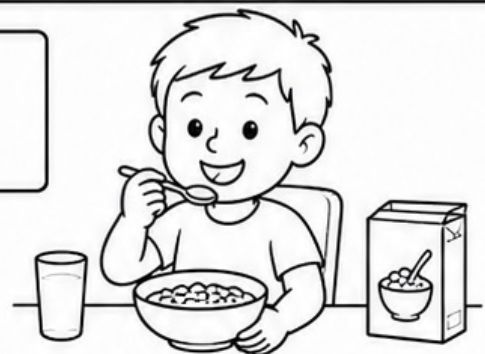
Brush my teeth



Leave for school

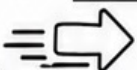


Get dressed



Eat breakfast

THINK: Why must some steps happen before others?





SEQUENCE IT! MORNING ROUTINE



Name: **ANSWERS**

Write 1 to 6 to put the routine in order.

5



Pack my school bag

1



Wake up

4



Brush my teeth

6



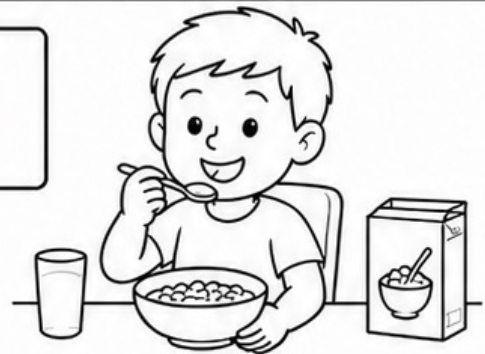
Leave for school

2



Get dressed

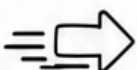
3



Eat breakfast

THINK: Why must some steps happen before others?

Some steps must happen before we are ready to leave.





DECISION DETECTIVES



Name: _____

Read each situation. Tick one choice. Then write what you would do.



1 A button asks to turn on the camera.

☐

SAFE CHOICE

☐

ASK AN ADULT

I would _____

2 A friend wants to share your class drawing in the teacher-approved class pad.

☐

SAFE CHOICE

☐

ASK AN ADULT

I would _____

3 A pop-up asks for your full name.

☐

SAFE CHOICE

☐

ASK AN ADULT

I would _____

4 A partner posts an unkind comment.

☐

SAFE CHOICE

☐

ASK AN ADULT

I would _____



STOP. THINK. ASK if you are unsure.





DECISION DETECTIVES



Name: ANSWERS

Read each situation. Tick one choice. Then write what you would do.



1 A button asks to turn on the camera.

☐

SAFE CHOICE

☒

ASK AN ADULT

I would Stop and ask a trusted adult

2 A friend wants to share your class drawing in the teacher-approved class pad.

☒

SAFE CHOICE

☐

ASK AN ADULT

I would Check that I agree and the teacher says it is ready.

3 A pop-up asks for your full name.

☐

SAFE CHOICE

☒

ASK AN ADULT

I would Close the pop-up and tell a trusted adult.

4 A partner posts an unkind comment.

☐

SAFE CHOICE

☒

ASK AN ADULT

I would Do not reply unkindly; tell a trusted adult.

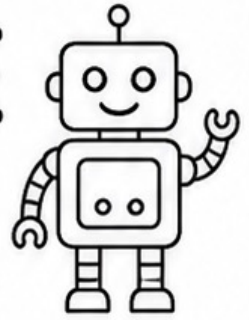


STOP. THINK. ASK if you are unsure.





REPEAT AND IMPROVE



Name: _____



TRY THE ALGORITHM

1. Draw a large square robot body.
2. Add one circle button.
3. Repeat step 2 three more times.
4. Add two rectangle legs.

PREVIEW



CHECK

How many buttons should your robot have?

PREVIEW



FIND THE BUG

Lee's robot has 5 buttons. Which instruction should Lee check?

- ☐ STEP 1 ☐ STEP 2 ☐ STEP 3 ☐ STEP 4



IMPROVE

Rewrite the repeat instruction to make 3 buttons in total:

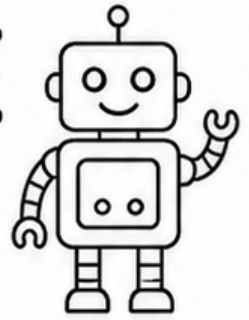


Test. Check. Improve.





REPEAT AND IMPROVE

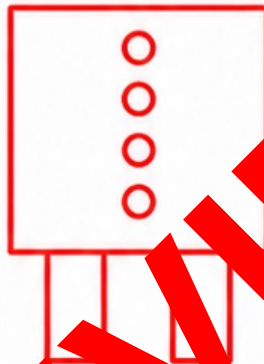


Name: ANSWERS



TRY THE ALGORITHM

1. Draw a large square robot body.
2. Add one circle button.
3. Repeat step 2 three more times.
4. Add two rectangle legs.



CHECK

How many buttons should your robot have?

4



FIND THE BUG

Lee's robot has 5 buttons. Which instruction should Lee check?

☐

STEP 1

☐

STEP 2

☒

STEP 3

☐

STEP 4



IMPROVE

Rewrite the repeat instruction to make 3 buttons in total:

Repeat step 2 two more times.



Test. Check. Improve.





SAFE TO SHARE?



Name: _____

Circle one choice for each item.



ITEM	SAFE TO SHARE	KEEP PRIVATE	ASK A TRUSTED ADULT
1. My favourite animal	☐	☐	☐
2. A class painting in the teacher-approved class space	☐	☐	☐
3. My full name	☐	☐	☐
4. My home address	☐	☐	☐
5. My real password	☐	☐	☐
6. My location right now	☐	☐	☐
7. My favourite book	☐	☐	☐
8. A photo of a friend	☐	☐	☐

If you are unsure, STOP and ASK.



SAFE TO SHARE?



Name: ANSWERS

Circle one choice for each item.



ITEM	SAFE TO SHARE	KEEP PRIVATE	ASK A TRUSTED ADULT
1. My favourite animal	☒	☐	☐
2. A class painting in the teacher-approved class space	☒	☐	☐
3. My full name	☐	☒	☐
4. My home address	☐	☒	☐
5. My real password	☐	☒	☐
6. My location right now	☐	☒	☐
7. My favourite book	☒	☐	☐
8. A photo of a friend	☐	☐	☒

If you are unsure, STOP and ASK.

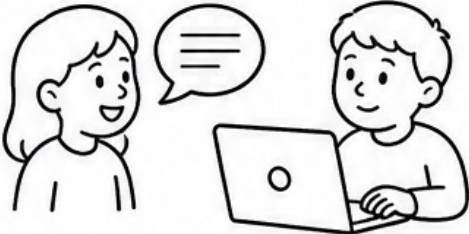
KIND ONLINE TEAMMATE

Name: _____



Circle the kind choice in each pair.

1. Scenario: Your partner is speaking.



Wait and listen

Type over them

2. Scenario: You notice a mistake.



Use kind words

Laugh at it

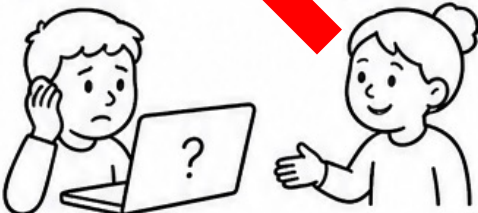
3. Scenario: You want to use your friend's work.



Ask first

Take it

4. Scenario: Your partner needs help.



Offer help

Ignore them

MY KIND MESSAGE

Write one kind message you could send to a classmate:



Kind words help teams work together.



KIND ONLINE TEAMMATE

Name: **ANSWERS**



Circle the kind choice in each pair.

1. Scenario: Your partner is speaking.



Wait and listen

Type over them

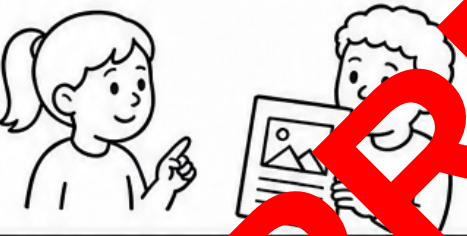
2. Scenario: You notice a mistake.



Use kind words

Laugh at it

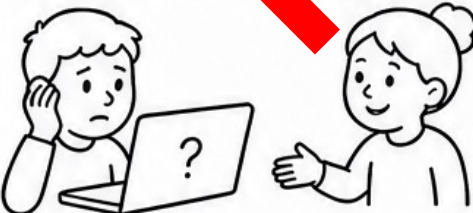
3. Scenario: You want to use your friend's work.



Ask first

Take it

4. Scenario: Your partner needs help.



Offer help

Ignore them

MY KIND MESSAGE

Write one kind message you could send to a classmate:

I like your idea. Can we work on it together?



Kind words help teams work together.





PRETEND LOGIN SAFETY



Name: _____



Never write a real password on this page.
Use pretend details only.



PRACTISE WITH PRETEND DETAILS

Pretend username: **koala7**

Pretend password: **Blue-Star-4**

1. Circle the pretend username.
2. Tick the strongest pretend password:

☐

1234

☐

Blue-Star-4

☐

koala

3. Number the login steps 1 to 4:

☐

Enter the pretend password.

☐

Ask the teacher what site to use.

☐

Enter the pretend username.

☐

Check the site with the teacher.

4. Someone asks for your real password. Circle the safe choice:

Share it

Keep it private and tell
a trusted adult

5. Make a pretend password with three picture symbols. Do not use personal facts.

Real passwords stay private.



PRETEND LOGIN SAFETY



Name: **ANSWERS**



Never write a real password on this page.
Use pretend details only.



PRACTISE WITH PRETEND DETAILS

Pretend username: **koala7**

Pretend password: **Blue-Star-4**

1. Circle the pretend username.
2. Tick the strongest pretend password:

☐

1234

☒

Blue-Star-4

☐

koala

3. Number the login steps 1 to 4:

3

Enter the pretend password.

1

Ask the teacher what site to use.

2

Enter the pretend username.

4

Check the site with the teacher.

4. Someone asks for your real password. Circle the safe choice:

Share it

Keep it private and tell
a trusted adult

5. Make a pretend password with three picture symbols. Do not use personal facts.



Real passwords stay private.

CLASS GARDEN TEAM MISSION – ASSESSMENT

Page 1 of 2

Name: _____

Date: _____



Your class is making a garden update in a teacher-approved class space. Work safely, follow steps and help your team.



PART A – ORDER THE ALGORITHM

Write 1 to 6 to put the actions in order.



	Check the update with the teacher.
	Open the teacher-approved class space.
	Share after the teacher says it is ready.
	Choose one safe garden fact.
	Lead the team's task.
	Write or draw the garden update.

PART B – DECIDE

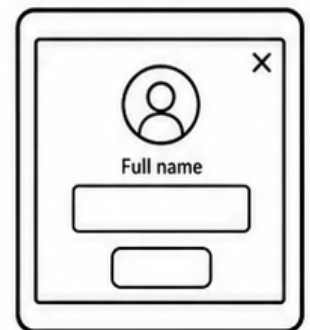
A pop-up asks for your name. What should you do?

☐

Enter it

☐

Stop and ask a trusted adult



PART C – IMPROVE

Your team cannot follow step 4. What should you do?



Clear steps can be tested and improved.



CLASS GARDEN TEAM MISSION – ASSESSMENT

Page 2 of 2



Name: _____ Date: _____



PART D — SAFE DATA

Circle one choice for each item.

ITEM	SAFE	PRIVATE	ASK AN ADULT
Number of new seedlings	☐	☐	☐
Garden-bed photo with no people	☐	☐	☐
Real password	☐	☐	☐
Home address	☐	☐	☐
Photo of a classmate	☐	☐	☐
Message from a stranger	☐	☐	☐



PART E — TEAMWORK

Circle the kind choice.

1	Wait and let my partner finish.	Talk over my partner.
2	Let's fix it together.	That's silly.
3	Ask before using a drawing.	Take the drawing.



PART F — CREATE

Write one kind update about the class garden. Do not include names, photos or locations.



Be safe. Be kind. Check before sharing.



CLASS GARDEN TEAM MISSION – ASSESSMENT

Page 1 of 2

Name: **ANSWERS**

Date: _____



Your class is making a garden update in a teacher-approved class space. Work safely, follow steps and help your team.



PART A – ORDER THE ALGORITHM

Write 1 to 6 to put the actions in order.



5

Check the update with the teacher.

1

Open the teacher-approved class space.

6

Share after the teacher says it is ready.

3

Choose one safe garden fact.

2

Lead the team's task.

4

Write or draw the garden update.

PART B – DECIDE

A pop-up asks for your full name. What should you do?

☐

Enter it

☒

Stop and ask a trusted adult

PART C – IMPROVE

Your team cannot follow step 4. What should you do?

Make step 4 clearer, then test the steps again.



Clear steps can be tested and improved.



CLASS GARDEN TEAM MISSION – ASSESSMENT

Page 2 of 2



Name: **ANSWERS**

Date: _____



PART D — SAFE DATA

Circle one choice for each item.

ITEM	SAFE	PRIVATE	ASK AN ADULT
Number of new seedlings	☒	☐	☐
Garden-bed photo with no people	☒	☐	☐
Real password	☐	☐	☐
Home address	☐	☐	☐
Photo of a classmate	☐	☐	☒
Message from a stranger	☐	☐	☒



PART E — TEAMWORK

Circle the kind choice.

1	☒ Wait and listen	Talk over my partner
2	☒ Let's fix it together.	That's silly.
3	☒ Ask before using a drawing	Take the drawing



PART F — CREATE

Write one kind update about the class garden. Do not include names, photos or locations.

Our class planted six seedlings today. Great teamwork!



Be safe. Be kind. Check before sharing.



STAYING SAFE AND WORKING TOGETHER ONLINE RUBRIC



Foundation — Year 2

CRITERIA	BEGINNING	DEVELOPING	ACHIEVING	CONFIDENT	EXCEEDING
Following and creating algorithms	Follows one step with support.	Follows two steps; ordered may vary.	Follows and creates ordered steps.	Tests and improves clear algorithms.	Explains and refines efficient algorithms.
Decisions and repetition	Notices a choice or repeated action.	Uses a choice or repeat with support.	Uses simple decisions and repeats.	Explains why a decision or repeat helps.	Combines and improves decisions and repeats.
Login and data safety	Needs reminders to keep details private.	Identifies some private information.	Keeps passwords and personal details private.	Chooses safe actions and asks an adult.	Explains and applies safe choices in new situations.
Kind online collaboration	Joins teamwork with support.	Takes turns with reminders.	Listens, asks first and uses kind words.	Helps the team solve problems respectfully.	Models inclusive, responsible collaboration.
Creating and checking content	Creates content with support.	Creates a simple update.	Creates safe content and checks it.	Tests, improves and explains choices.	Creates polished content and supports others.

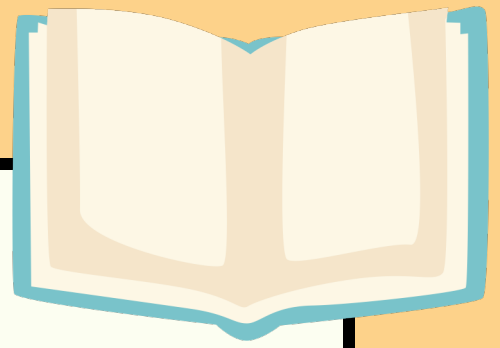
Student: _____

Date: _____

Teacher comment: _____

Staying Safe and Working Together Online





Lesson 1: Algorithms Are Instructions

An algorithm is a set of clear steps. Today we will follow them in order.

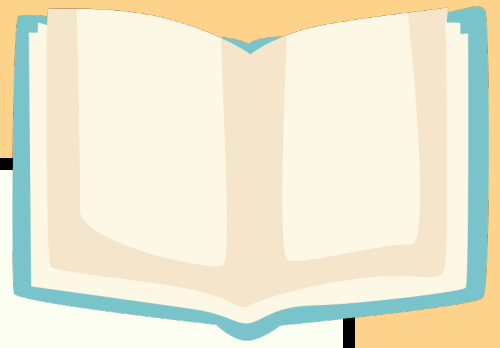




Our Learning Goals

I can follow a sequence, keep steps in order, make a decision and repeat an action.

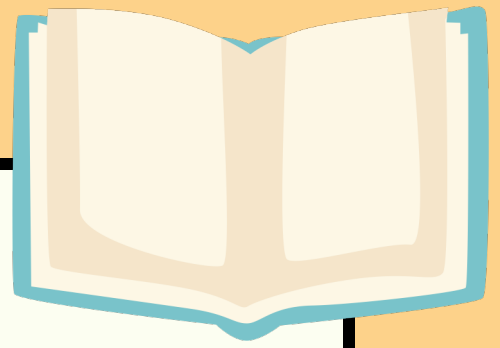




What Is an Algorithm?

An algorithm tells us what to do, one clear step at a time.





Everyday Algorithms

Getting dressed, making toast and packing a bag all use ordered

steps





Put Steps in Order

First, next, then and last help another person follow the same sequence.

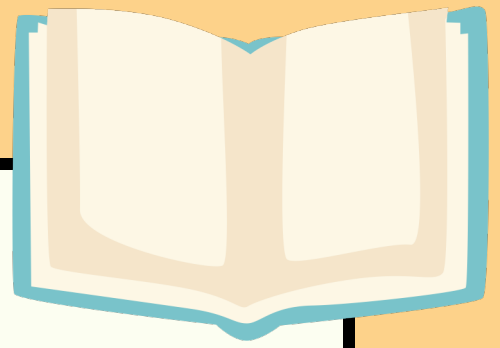




Example: Pack a School Bag

1. Read the timetable. 2. Choose the books. 3. Add lunch. 4. Check





Decisions: IF and THEN

A decision changes the next step: IF it is raining, THEN pack a

raincoat





Repetition

A repeat instruction tells us to do the same action again, such as
clap three times.





Try It: Draw a Robot

Follow each drawing step exactly. Compare the result with a partner.





Reflect

Clear steps and the correct order in an algorithm work.

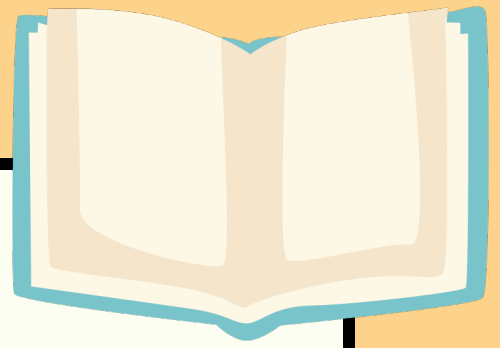




Lesson 2: Write and Test an Algorithm

Good creators plan, test and improve their instructions.





Our Learning Goals

I can create clear steps, test them with a partner, find a bug and improve my algorithm.





Choose a Familiar Problem

Start with something you know well, such as drawing a picture or
tiding a desk.





One Clear Action per Step

Use an action word: draw, add, move, turn, open, check or share.





Add a Decision

Use IF and THEN when the next action depends on what happens.





Add Repetition

Use a repeat instruction when the same step needs to happen more than once.

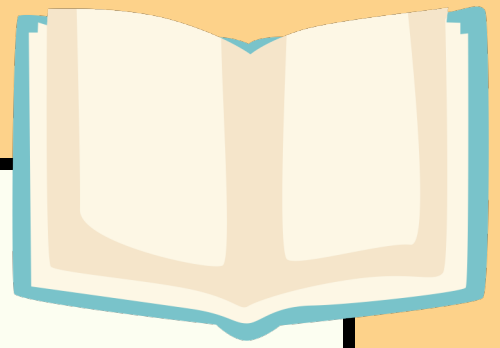




Partner Test

Your partner follows only the written steps. Do not give extra clues.





Debug and Improve

A bug is a problem in the instructions. Make the unclear step more precise, then test again.





Share and Reflect

Explain one change that made your algorithm easier to follow.





Lesson 3: Pretend Logins and Password Safety

We can learn how logins work without writing or sharing real passwords.





Our Learning Goals

I can explain a login, use pretend email for practice and keep real passwords private.





What Is a Login?

A username helps identify an account. A password helps keep the account private.





Pretend Practice Only

Use only the pretend username and pretend password supplied on the mess page.





Keep Passwords Private

Never put a real password on a worksheet, card, message or shared screen.





Who Can Help

A parent, carer or teacher can help. A teacher can reset access without needing your real password.





Where Login Details Belong

Enter them only on the correct site, enter a trusted adult has checked it.

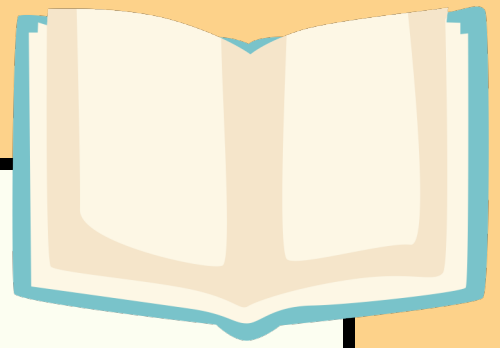




If a Password Is Seen

Stop using it, tell a trusted adult, and change it with their help.





Reflect

Safe login practice uses pretend details. Real passwords always stay private.

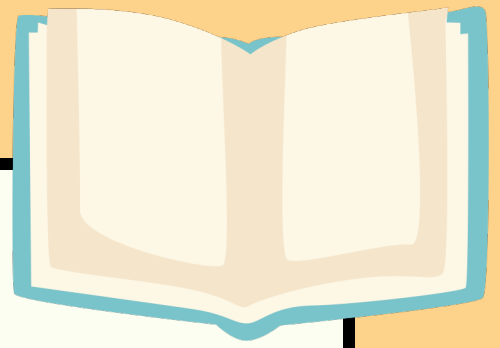




Lesson 4: What Happens to My Data Online?

Online actions can create, save and share information.





Our Learning Goals

I can recognise personal information, choose what to keep private
and ask for sharing.





What Is Personal Information?

Names, addresses, phone numbers, photos, locations and passwords can identify a person.





Why Is Some Data Connected?

A teacher-approved app might save a game or progress so work can be resumed again.





Three Safe Choices

SAFE TO SHARE • ASK A TRUSTED ADULT • KEEP PRIVATE





Scenario Sort

Sort each item: favourite colour, first name, school, address, photo, location, and password.





Before You Tap

STOP. THINK: Is it kind and safe? Ask if it's sure. SHARE only what is safe.





When Something Feels Wrong

Do not reply, tap or share. Close if you can and tell a trusted adult.





Reflect

Name one item to keep private and one trusted adult who can help.





Lesson 5: Kind Online Teamwork

Shared digital work needs safe places, clear steps and respectful

choice

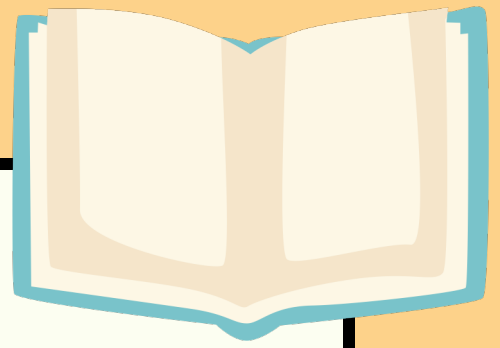




Our Learning Goals

I can follow a team algorithm, take turns, ask first and give kind
to my partner.

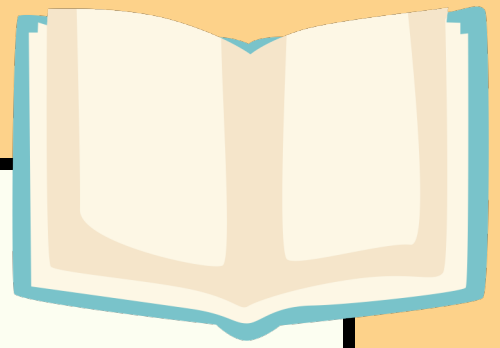




What Is a Shared Digital Space?

It is a teacher-approved place where a class can create or share work together.

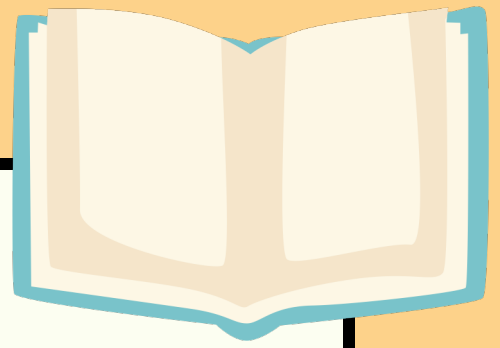




Follow a Team Algorithm

1. Open the agreed space.
2. Read the task.
3. Take turns.
4. Check here showing.





Choose Roles and Take Turns

One person may type, one may check and one may read the steps.

Swap roles fairly.





Kind Comments

Be specific and helpful: “I like your idea. Could we make this step clearer?”





Save and Share Safely

Use only the agreed class place. Ask before using another person's photo, words or drawing.





Team Challenge: Class Garden Update

Create one safe garden update. Follow the team steps, use kind words and check it with the teacher.



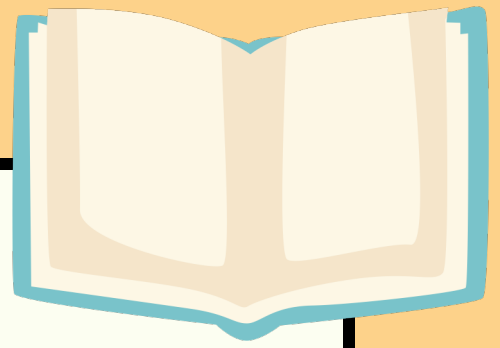


Reflect

How did your team keep the work safe, fair and kind?



Unit Review



Algorithms use ordered steps. Safelayers protect data. Kind
teammates listen, ask and help.





You're Well Done!
You are a safe online teammate!



PREVIEW

Staying Safe and Working Together Online Quiz

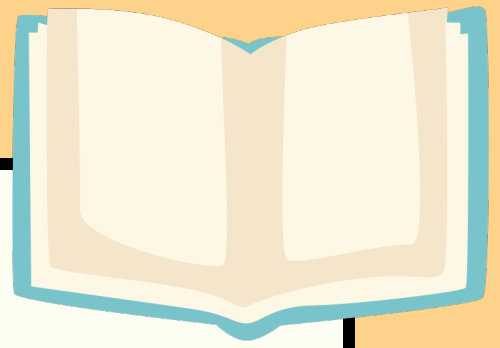




Question 1

TRUE or FALSE: An algorithm is a sequence of steps completed in order





Answer 1

TRUE. Clear steps in the correct order make an algorithm easier to follow.





Question 2

Which item is usually safe to share in a class activity?

- A. Home address B. Favourite colour C. Real password D. Phone number





Answer 2

B. Favourite colour. Address, phone numbers and real
passwords stay private.

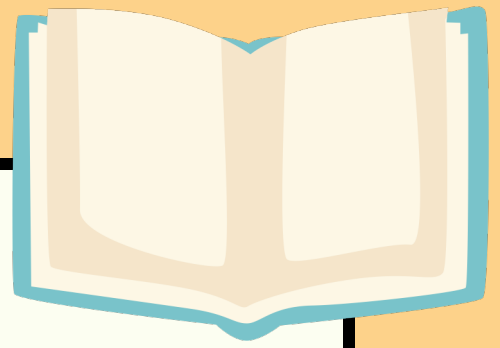




Question 3

Name one kind action when working with someone online.





Answer 3

You could take turns, listen, use kind words, offer help or ask before changing another person's work.





Question 4

What should you do before an app asks for your full name or photo?

A. Share it B. Ask a trusted adult C. Guess D. Send it to a friend

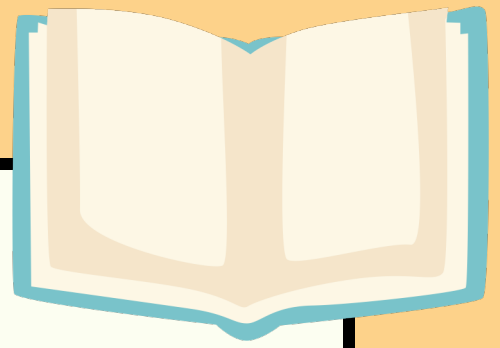




Answer 4

B. Ask a trusted adult before entering or sharing personal information.





Question 5

TRUE or FALSE: Online teamwork means one person can change everyone else's work without asking.

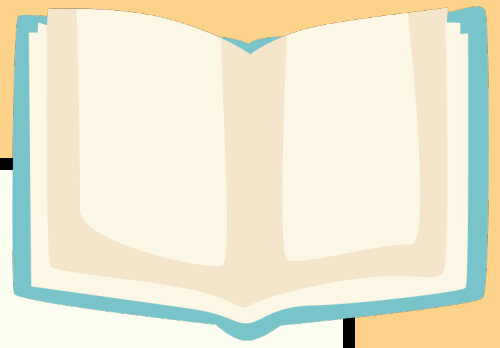




Answer 5

FALSE. Kind teammates ask first, take turns and respect other people's work.





Question 6

Which detail belongs on a class password worksheet?

- A. Your real password B. A friend's password C. Only the pretend detail supplied D. Your address

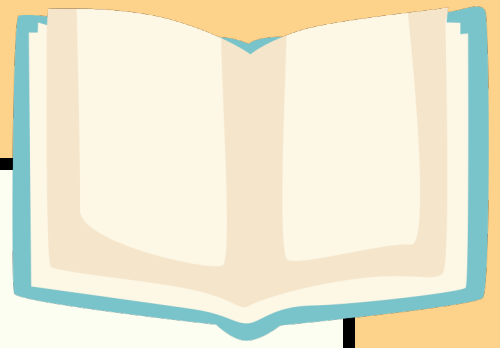




Answer 6

C. Use only the pretend detail supplied on the page. Never write a real password.





Question 7

What should you do if someone sees your real password?





Answer 7

Tell a trusted adult and change the password with their help.





Question 8

TRUE or FALSE: It is okay to tell a friend your password to a best friend.





Answer 8

FALSE. Real passwords stay private even from friends.





Question 9

Which instruction shows repetition?

- A. Draw one circle B. Clap three times C. Open the page D. Ask the teacher





Answer 9

B. Clap three times. The same action is repeated.

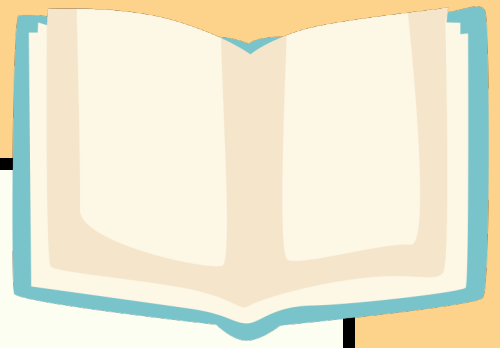




Question 10

Why might a teacher-approved app have your name or game prepared?

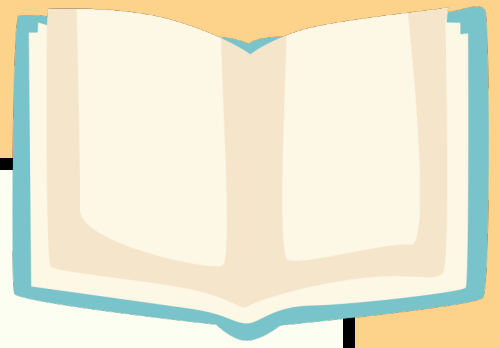




Answer 10

It may remember who you are and save your work or progress for next time.





Unit Recap

Follow and improve clear steps. Keep real passwords and personal data private. Ask a trusted adult. Work kindly.





You're Well Done!
You are a safe online teammate!



PREVIEW