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Excellent Editing – Foundation

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FIVE-STAR EDITING

Reread. Check. Fix.



CAPITAL LETTERS

Start every sentence with a capital.



PUNCTUATION

Finish with . ? or !



FINGER SPACES

Leave a space between words.



cat ↔ sat



SPELLING

Say it, stretch it, check it.



MAKES SENSE

Read it aloud.



Great writers edit!

MY EDITING STAR



Capital letter?



Punctuation?



Finger spaces?



Spelling?



Makes sense?



Reread and shine!



MY EDITING STAR



Capital letter?



Punctuation?



Finger spaces?



Spelling?



Makes sense?



Reread and shine!



MY EDITING STAR



Capital letter?



Punctuation?



Finger spaces?



Spelling?



Makes sense?



Reread and shine!



MY EDITING STAR



Capital letter?



Punctuation?



Finger spaces?



Spelling?



Makes sense?



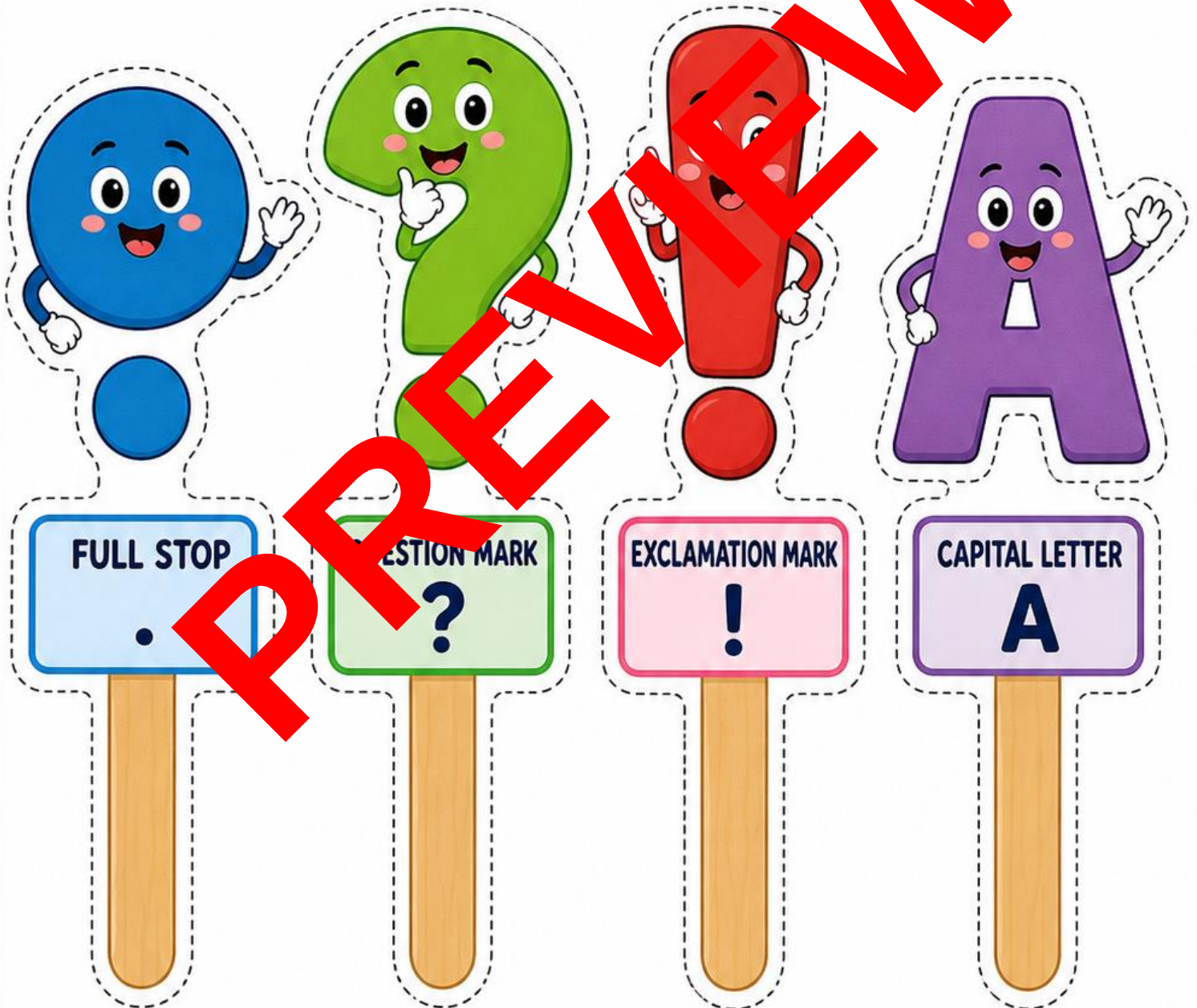
Reread and shine!



PUNCTUATION PUPPET PICKS



Read a card. Hold up the puppet that belongs.



PUNCTUATION PUPPET PICKS

1.

The cat is
sleeping



2.

Where is
my hat



3.

Look at that
big kite



4.

I can hop



5.

Do you like
pear



6.

What a loud
bang



7.

Sam has a
red can



8.

Can you see
the frog



9.

Stop



10.

The sun is hot



11.

Is this your
bag



12.

Hooray





SENTENCE SURGERY SORT



Read a card. Place it under the check it needs most.

Aa

CAPITAL LETTER

!?.

PUNCTUATION



FINGER SPACES



SPELLING



MAKES SENSE

PREVIEW

SENTENCE SURGERY SORT

1. my dog is big.



2. Where is the bus



3. The cat is fast.



4. I have a red hat.



5. the frog can hop!



6. Do you like cake.



7. Sam has a blue bag.



8. I can see a yellow sun.



9. runs the dog fast.



10. Look at that tall tree





CAPITAL LETTER DETECTIVES



Name: _____

Circle every letter that should be a capital. Then rewrite the sentence correctly.

1. the pig is in the mud.

Rewrite: _____

2. my dog is called Max.

Rewrite: _____

3. sam can hop.

Rewrite: _____

4. we went to Perth.

Rewrite: _____

5. i can see the moon.

Rewrite: _____

6. monday is a school day.

Rewrite: _____



CAPITAL LETTER DETECTIVES



Name: ANSWERS

Circle every letter that should be a capital. Then rewrite the sentence correctly.

1. the pig is in the mud.

Rewrite: The pig is in the mud.

2. my dog is called Max

Rewrite: My dog is called Max.

3. sam can hop.

Rewrite: Sam can hop.

4. we went to perth.

Rewrite: We went to Perth.

5. i can see the moon.

Rewrite: I can see the moon.

6. monday is a school day.

Rewrite: Monday is a school day.

PUNCTUATION PATROL



Name: _____

Add . ? or ! Then rewrite the sentence.



1. I can see a red bird

Rewrite: _____

2. Where is my shoe

Rewrite: _____

3. Stop

Rewrite: _____

4. Do you like bananas

Rewrite: _____

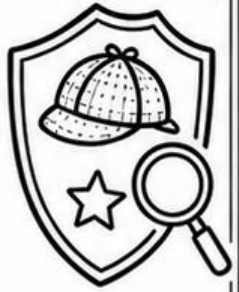
5. The sun is hot

Rewrite: _____

6. What a huge splash

Rewrite: _____

PUNCTUATION PATROL



Name: ANSWERS

Add . ? or ! Then rewrite the sentence.



1. I can see a red bird

Rewrite: I can see a red bird.

2. Where is my shoe

Rewrite: Where is my shoe?

3. Stop

Rewrite: Stop!

4. Do you like bananas

Rewrite: Do you like bananas?

5. The sun is hot

Rewrite: The sun is hot.

6. What a huge splash

Rewrite: What a huge splash!

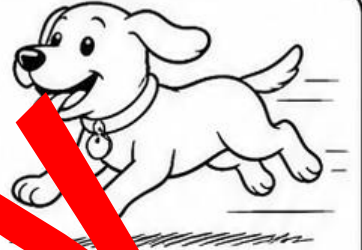
SENSIBLE SENTENCE BUILDER

PART A

Name: _____

Number the words in order. Then write the sentence.

1. dog The runs fast .



Sentence: _____

2. is The frog green



Sentence: _____

3. can Sam hop .



Sentence: _____

4. my This bag is .



Sentence: _____

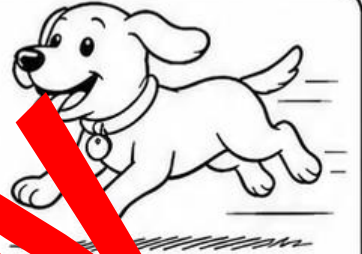
SENSIBLE SENTENCE BUILDER

PART A

ANSWERS

Number the words in order. Then write the sentence.

1. dog The runs fast .



Sentence: The dog runs fast.

2. is The frog green .



Sentence: The frog is green.

3. can Sam hop .



Sentence: Sam can hop.

4. my This bag is .



Sentence: This is my bag.

SENSIBLE SENTENCE BUILDER

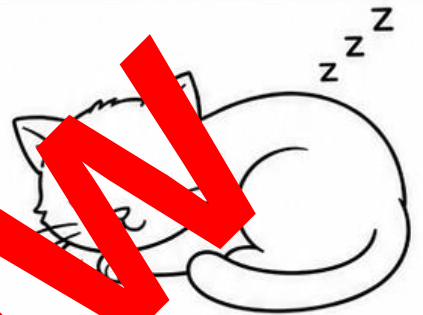
PART B

Name: _____

Circle the word that makes sense. Then write the whole sentence.

1. The (cat / car) can sleep.

Sentence:



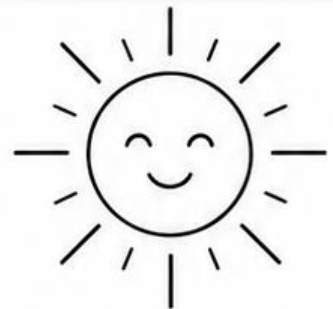
2. I can (hop / hat).

Sentence:



3. The sun is (not / hop).

Sentence:



4. Sam has a red (bag / big).

Sentence:



SENSIBLE SENTENCE BUILDER

PART B

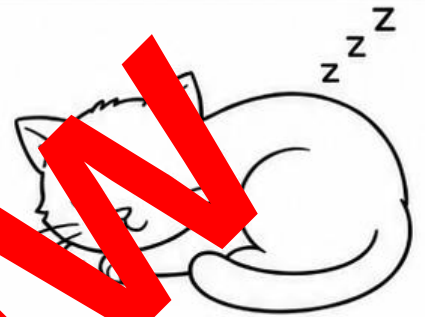
ANSWERS: _____

Circle the word that makes sense. Then write the whole sentence.

1. The (cat / car) can sleep.

Sentence:

The cat can sleep.



2. I can (hop / hat).

Sentence:

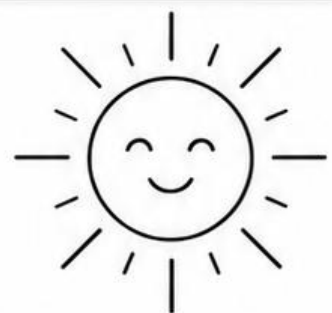
I can hop.



3. The sun is (hot / hop).

Sentence:

The sun is hot.



4. Sam has a red (bag / big).

Sentence:

Sam has a red bag.





FINGER SPACES & SPELLING FIX-UPS



Name: _____

Circle the correct word. Add finger spaces. Rewrite the sentence.

1. The cat is on the mat.

Rewrite: _____

2. I can see a (blue / br) bird.

Rewrite: _____

3. Sam has a red (hat / het).

Rewrite: _____

4. The frog can (hop / hp).

Rewrite: _____

5. I like my (dog / dug).

Rewrite: _____



FINGER SPACES & SPELLING FIX-UPS



ANSWERS: _____

Circle the correct word. Add finger spaces. Rewrite the sentence.

1. The cat is on the mat.

Rewrite: The cat is on the mat.

2. I can see a (blue / br) bird.

Rewrite: I can see a blue bird.

3. Sam has a red (hat / het).

Rewrite: Sam has a red hat.

4. The frog can (hop / hp).

Rewrite: The frog can hop.

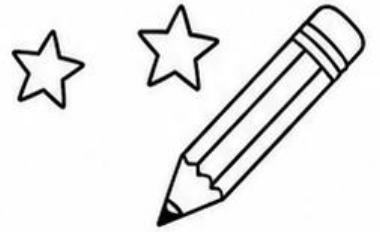
5. I like my (dog / dug).

Rewrite: I like my dog.

EXCELLENT EDITING CHALLENGE



PART A



Name: _____

Use the five-star checklist. Rewrite each sentence correctly.

Capital | Punctuation | Spaces | Spelling | Sense

1. my cat is cald Socks

Rewrite: _____

2. Do you like cake.

Rewrite: _____

3. Thefrog can hop

Rewrite: _____

4. sam has a blu bag.

Rewrite: _____

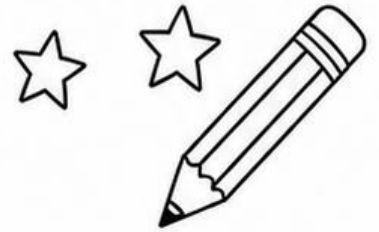
5. runs the dog fast

Rewrite: _____

EXCELLENT EDITING CHALLENGE



PART A



ANSWERS: _____

Use the five-star checklist. Rewrite each sentence correctly.

Capital | Punctuation | Spaces | Spelling | Sense

1. my cat is cald Socks

Rewrite: My cat is called Socks.

2. Do you like cake.

Rewrite: Do you like cake?

3. Thefrog can hop

Rewrite: The frog can hop.

4. sam has a blu bag.

Rewrite: Sam has a blue bag.

5. runs the dog fast

Rewrite: The dog runs fast.

EXCELLENT EDITING CHALLENGE

PART B

Name: _____

Read the passage. Find and fix the editing mistakes. Then rewrite it neatly.



Capital | Punctuation | Spaces | Spelling | Sense

on saturday sam went to the park
he saw a blu bird the bird sat on the fence sam was hapy



Circle at least 8 mistakes.



My polished passage:

EXCELLENT EDITING CHALLENGE

PART B

ANSWERS

Read the passage. Find and fix the editing mistakes. Then rewrite it neatly.



Capital | Punctuation | Spaces | Spelling | Sense

on saturday sam went to the park
he saw a blu bird the bird satonthe fence sam was hapy



Circle at least 8 mistakes.



My polished passage:

On Saturday Sam went to the park.

He saw a blue bird.

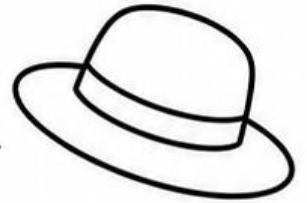
The bird sat on the fence. Sam was happy.

EXCELLENT EDITING CHECK-UP

PART A

Name: _____

Date: _____



Show what you know. Rewrite each sentence correctly.

☆ Capital | ☆ Punctuation | ☆ Spaces | ☆ Spelling | ☆ Sense

1. my dog is big

Rewrite: _____

2. Where is my hat.

Rewrite: _____

3. The cat is fast.

Rewrite: _____

4. I can see a blue bird.

Rewrite: _____

5. runs the frog fast

Rewrite: _____

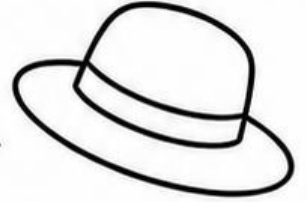


EXCELLENT EDITING CHECK-UP

PART A

Name: ANSWERS

Date: ANSWERS



Show what you know. Rewrite each sentence correctly.

☆ Capital | ☆ Punctuation | ☆ Spaces | ☆ Spelling | ☆ Sense

1. my dog is big

Rewrite: My dog is big.

2. Where is my hat.

Rewrite: Where is my hat?

3. The cat is fast

Rewrite: The cat is fast.

4. I can see a blue bird.

Rewrite: I can see a blue bird.

5. runs the frog fast

Rewrite: The frog runs fast.



EXCELLENT EDITING CHECK-UP

PART B

Name: _____ Date: _____

Edit the draft. Then write the polished version.



on sunday mia went to the park she flew a
red kite it went i mia was happy

My polished version

☐ Capital ☐ Punctuation ☐ Spaces ☐ Spelling ☐ Sense

EXCELLENT EDITING CHECK-UP

PART B

Name: _____ **ANSWERS** Date: _____ **ANSWERS**

Edit the draft. Then write the polished version.



on sunday mia went to the park she flew a
red kite it went high mia was happy

My polished version:

On Sunday Mia went to the park.
She flew a red kite. It went high.
Mia was happy.

☐ Capital ☐ Punctuation ☐ Spaces ☐ Spelling ☐ Sense

EXCELLENT EDITING - FOUNDATION RUBRIC

Student: _____ Date: _____

CRITERION	BEGINNING	DEVELOPING	ACHIEVING	CONFIDENT	EXCEEDING
Capital letters	Needs help	Sometimes correct	Usually correct	Consistently correct	Accurate and independently checked
Ending punctuation	Needs help	Sometimes correct	Usually correct	Consistently correct	Accurate and independently checked
Finger spaces	Needs help	Some clear spaces	Mostly clear spaces	Clear spaces throughout	Consistent and independently checked
Spelling	Needs help	Attempts common words	Most common words correct	Common words consistently correct	Accurate and independently checked
Sentence sense	Needs help	Some ideas make sense	Most sentences make sense	Every sentence makes sense	Clear meaning and independently checked
Rereading and corrections	Needs prompting	Rereads with help	Rereads and finds some errors	Rereads and finds errors	Rereads, improves and explains edits

Teacher comments:

Excellent Editing



What Is Editing?



Editing means rereading our writing and making it clearer for a reader.



Meet the Five Editing Checks



Capital letter
End punctuation
Finger marks
Spelling
Sentence sense





Read the Whole Sentence First

Read it slowly from start to finish

Drafting my blog can run fast

Ask: What needs fixing?



Check I: Start With a Capital



Every sentence begins with a capital letter.

A capital letter shows where a new sentence begins.





Your Turn: Capital Letters

Draft: the frog can hop.

Fixed: The frog can hop.

What changed?





Check 2: Finish With Punctuation

Use a full stop for a full sentence.

Use a question mark for a question.

Use an exclamation mark for strong feeling.



Which Punctuation Mark?



Telling: The dog is fast.

Asking: Is the dog fast?

Excited: What a fast dog!



Your Turn: Punctuation



Draft: Do you like apples

Fixed: Do you like apples?

What did we add?





Check 3: Leave Finger Spaces

Leave a small finger space between words.

Spaces help readers see each word.





Your Turn: Spaces

Draft: The cat is on the mat.

Fixed: The cat is on the mat.

Count the words: six.





Check 4: Make Words Look Right

Say the words slowly.

Stretch the sounds.

Click familiar words you know.





Your Turn: Spelling

Draft: I can see a blue bird.

Fixed: I can see a blue bird.

Which words changed?





Check 5: Does It Make Sense?

Draft: fast the dog runs

Fixed: the dog runs fast.

Words must be in an order that makes sense.



Neat Writing Helps Readers



Form clear letters.

Leave even spaces.

Write on the line.

Neat writing is easier to read.





Edit a Whole Sentence

Draft: my cat mald socks

Capital My

Spelling: cat and Socks

Punctuation: .

Revised: My cat is called Socks.





Guided Practice 1

Draft: on saturday sun saw a red frog
Check the capital letters and ending mark.
Fixed: On Saturday Sun saw a red frog.





Guided Practice 2

Draft: where my hat

Check the capital letter and ending mark.

Fixed: Where my hat?



Five-Star Review



Reread every sentence.

Check: capital, punctuation, spaces, spelling and sense.

Then write it neatly and read it once more.





Well Done!
You are an
excellent editor!



PREVIEW

Excellent Editing Quiz





Question 1 - Multiple Choice

Which sentence starts correctly?

A. A dog is big.

B. The dog is big.

C. the Dog is big.

D. The dog Is big.





Answer 1

B. The dog is big.

A sentence begins with a capital letter.





Question 2 - True or False

A sentence begins with a capital letter.
True or False?



Answer 2



True

A capital letter shows where a new sentence begins.





Question 3 - Short Answer

Add the missing punctuation in each sentence.

Do you like apples ____





Answer 3

?

Do you like couples?

Questions end with a question mark.





Question 4 - Multiple Choice

Which sentence needs a question mark?

A. I am having a hat.

B. Where is my hat?

C. The hat is red.

D. I like my hat.



Answer 4



B. Where is my home?
It doesn't make sense.





Question 5 - True or False

A full stop can end a telling sentence.

True or False?



Answer 5



True

A telling sentence can finish with a full stop.



Question 6 - Short Answer



Fix the spaces.
in artist's st.





Answer 6

The cat is fast.

Finger spaces help readers see each word.





Question 7 - Multiple Choice

Choose the word that completes the sentence.

I can see a blue bird.

A. blue

B. blue

C. bleu

D. blew



Answer 7



B. bl

I can see a blue bird.



Question 8 - Short Answer



Fix the whole sentence.

my a co run



Answer 8



My dog can run.

We added a capital letter and a full stop.





Question 9 - True or False

Editing helps readers understand our writing.

True or False?



PREVIEW

Answer 9



True

Editing makes writing clearer for a reader.





Question 10 - Multiple Choice

Which sentence is already shared?

A. Sam has a red hat.

B. Sam has a red hat.

C. Sam has a red hat.

D. Sam has a red hat.



Answer 10



C. Sam has red dot.

It has a capital, spaces, correct spelling, sense and a full stop.





Well Done!
You're an
excellent editor!



PREVIEW